

Certification Requirements

	Certified Public Accountant (CPA) (RI)	Certified Information Systems Auditor (CISA)	Certified Internal Auditor (CIA)	Certified Fraud Examiner (CFE)	Certified Management Accountant (CMA)	Certified Government Financial Manager (CGFM)
Education Requirement	Baccalaureate with concentration in accounting. 150 semester hours. Business Law and Advanced Financial Accounting required. *Can sit for exam with 120 hrs,	No specific degree required.	Baccalaureate degree or its educational equivalent.	Baccalaureate degree or its educational equivalent.	Baccalaureate degree, pass the CPA exam, or score in the 50 th percentile on the GMAT.	Baccalaureate degree from an accredited college or university. *Can sit for exam if within 1 year of graduation.
Experience Requirement	One year in public accounting, or one year in non-public accounting supervised and verified by an actively licensed CPA.	Five years of professional IS auditing, control, or security work experience for certification.	Two years of internal auditing experience or its equivalent for certification.	Two years of professional experience for certification.	Two continuous years of professional experience in management, accounting and/or financial management.	Two years of professional level experience in government financial management.
Exam Coverage	<ol style="list-style-type: none"> 1. Auditing and attestation (AUD). 2. Financial accounting and reporting. (FAR) 3. Regulation (REG) 4. Business environment and concepts (BEC). <p>*must pass all four sections with 18 months of passing first section.</p>	<ol style="list-style-type: none"> 1. The process of auditing info. Systems. 2. Governance & Management of IT. 3. Information Systems acquisition, development and implementation. 4. Information systems operations, maintenance and support. 5. Protection of information assets. 	<ol style="list-style-type: none"> 1. The internal audit activity's role in governance, risk, and control. 2. Conducting the internal audit engagement. 3. Business analysis and information technology. 4. Business management skills. 	<ol style="list-style-type: none"> 1. Fraud prevention and deterrence. 2. Legal elements of fraud. 3. Fraud investigation. 4. Financial transactions. 	<ol style="list-style-type: none"> 1. Financial planning, performance and control. 2. Financial decision making. 	<ol style="list-style-type: none"> 1. Governmental Environment. 2. Governmental accounting, financial reporting and budgeting. 3. Governmental financial management and control. <p>*must pass all three exams within three years of passing the first exam.</p>
Test Length	4 parts, 14 hours	1 part, 4 hours. (200 m/c questions)	4 parts, 11 hours. (100 m/c questions)	4 parts, 10 hours. (125 m/c questions)	2 parts, 8 hours. (100 m/c & 2- 30 min. essays)	3 parts, 6 hours & 45 mins. (345 questions)
Minimum Required Score	75%	450 (800 point scale).	600 (750 point scale).	75%	360 per part (500 point scale)	500 (700 point scale).
Test Dates	On demand in 1 st two months of each calendar quarter.	September, December.	On demand.	Self-administered.	On demand during Jan., Feb., May, June, Sept., and Oct.	5 days per week, year round.
Administering Body	AICPA	Information Systems Audit and Control Association.	Institute of Internal Auditors.	Association of Certified Fraud Examiners.	Institute of Management Accountants.	Association of Government Accountants.
Website	www.aicpa.org	www.isaca.org	www.theiia.org	www.acfe.com	www.imanet.org	www.agacgfm.org

Certification Requirements-Continued

	Certified Financial Planner (CFP)	Certified Public Accountant (CPA) (MA)	Certified Public Accountant (CPA) (CT)
Education Requirement	<p>University/College level course work through program registered with CFP Board (including Capstone course)</p> <p>Baccalaureate degree from nationally accredited institution.</p> <p>*Specified coursework, not Baccalaureate must be completed to sit for exam.</p>	<p>Baccalaureate degree with 21 accounting hours including coverage in financial accounting, audit, management accounting and taxation. Also, 9 business hours including coverage in business law, finance and information systems. Must complete 150 credit hours within 3 years of passing exam or re-examination required.</p>	<p>Baccalaureate degree with a minimum of 24 accounting hours. Business law required. 150 credit hours required for certification, not required to sit for the exam.</p>
Experience Requirement	<p>Three years of professional experience in financial planning process, or two years of apprenticeship experience.</p>	<p>One year of experience in public accounting with 150 credit hours. No requirement with graduate degree in accounting, management or law.</p>	<p>Two years of experience under the direct supervision of a licensed CPA in public accounting, government accounting or industry.</p>
Exam Coverage	<ol style="list-style-type: none"> 1. Establishing and Defining the Client-Planner Relationship (8%) 2. Gathering Information Necessary to Fulfill the Engagement (9%) 3. Analyzing and Evaluating the Client's Current Financial Status (25%) 4. Developing the Recommendation(s) (25%) 5. Communicating the Recommendation(s) (9%) 6. Implementing the Recommendation(s) (9%) 7. Monitoring the Recommendation(s) (5%) 8. Practicing within Professional and Regulatory Standards (10%) 	<p>Same as RI, see page 1</p>	<p>Same as RI, see page 1</p>
Test Length	<p>6 hours (170 m/c questions)</p>		
Minimum Required Score	<p>Pass/Fail</p>		
Test Dates	<p>Three, Five day windows March, July and November</p>		
Administering Body	<p>Certified Financial Planner Board</p>		
Website	<p>www.cfp.net</p>		